

**By Laws of the
CITRUS COUNTY REPUBLICAN EXECUTIVE COMMITTEE**

PREFACE2

ARTICLE I: Meeting Agenda 2

Submission 2

Time Limit

Place and Time

ARTICLE II: Lodging, Mileage, and Tolls..... 3

ARTICLE III: Party Nominees3

ARTICLE IV: Standing Committees 3

ARTICLE V: Budget Committee 4

ARTICLE VI: Audit Committee 5

ARTICLE VII: Chair 5

ARTICLE VIII: Secretary 5

ARTICLE IX: Treasurer..... 6

ARTICLE X: Committee Members and Alternates 6

ARTICLE XI: Reports..... 7

ARTICLE XII: Membership Committee..... 7

ARTICLE XIII: Campaign Committee.....7

ARTICLE XIV: Candidate Committee.....8

ARTICLE XV: Public Relations Committee.....10

MEDIA.....10

CAMPAIGN.....10

SPEAKERS BUREAU.....10

ARTICLE XVI: Ways and Means Committee.....11
ARTICLE XVII: Ethics and Grievance Committee.....11
ARTICLE XVIII: Special Events Committee.....11
ARTICLE XIX: By Laws Committee.....12

PREFACE:

The By laws prescribed herein constitute the secondary rules, subordinate to the Constitution of the Citrus County Republican Executive Committee for establishing organization protocols and operational procedures for the conduct of the Citrus County Republican Executive Committee's (hereinafter referred to as Executive Committee) political activities and party operations.

ARTICLE I: Meeting Agenda

Section 1: Submission

Any matter submitted by any voting member to the Chair or Secretary at least ten (10) days before a meeting will have that matter included in the agenda for that meeting. The submission shall include a brief description of the matter and the person who will present the matter to the membership. This section shall not preclude any member from introducing any matter from the floor during the appropriate portion of the meeting.

Section 2: Time limit

To expedite the meeting, the presentation of any item shall not exceed five (5) minutes. To that end, the Committee's parliamentarian shall call the question at the end of that period.

Section 3: Place & Time

Unless otherwise required by circumstance or by majority vote of the membership, a

quorum being present, the Executive Committee shall hold all meetings at seven p.m. on the first (1st) Monday of each month at location voted on by the Executive Committee.

ARTICLE II: Lodging, Mileage, and Tolls

Any Executive Committee Member authorized by the Executive Committee in the furtherance of Executive Committee business, or in the discharge of the requirements of his or her position, shall be reimbursed at a rate not to exceed \$135.00 per night for lodging. Plus actual tolls, parking when required and for mileage at the current IRS rate per automobile mile traveled. Reimbursement shall not exceed actual expenses. The Member will submit a state expense voucher with all receipts attached, signed by the member and countersigned by the Chair, or in his absence, the Vice-Chair, to the Treasurer by the second Executive Committee meeting after the claim has accrued. Claims not submitted are waived.

ARTICLE III: Party Nominees

The Executive Committee strongly suggests that all candidates be an active member of a Republican Club, a Committee person, or attend Executive Committee meetings, and have a working knowledge of Republican activities in the County.

Section I: General Elections

The Executive Committee shall actively support all Republican candidates in a General Election.

ARTICLE IV: Standing Committees

The Executive Committee shall create the following Standing Committees:

- . AUDIT;
- . BY LAWS;
- . BUDGET;
- . CANDIDATE;
- . ETHICS & GRIEVANCE;
- . MEMBERSHIP;
- . SPECIAL EVENTS;
- . PUBLIC RELATIONS;
- . WAYS & MEANS

Each committee shall consist of at least one (1) chair and two (2) members, and shall report to the Executive Committee as called upon by the Chair.

The Executive Committee may create or dissolve any standing Committee when deemed necessary for the proper management of the Executive Committee's business, by amending these By Laws by majority vote of the membership, a quorum being present. The Executive Committee Chairman shall appoint the committee chairman as prescribed in Article V section 6 of the Constitution of the Citrus County Republican Executive Committee.

ARTICLE V: Budget Committee

The budget committee shall prepare an itemized budget of the known and expected Executive Committee expenses for the coming fiscal year and present it to the Executive Committee for approval, or amendment and approval, before the first meeting of March of that year. The fiscal year shall coincide with the calendar year. The Treasurer shall be a member of this committee.

ARTICLE VI: Audit Committee

The Audit Committee shall audit annually the accounts of the Executive Committee and report to the Executive Committee by the February meeting. The audit shall be forwarded to the appropriate state and party officials as itemized in appendix A. The Audit Committee may conduct two (2) random audits of the accounts during the fiscal year if deemed necessary. The Audit Committee shall conduct an audit of the accounts if there is a change of Treasurers during the fiscal year. The Chair of the Executive Committee, by majority vote, may require the Audit Committee to audit accounts at anytime.

ARTICLE VII: Chair

The Chair shall be the spokesperson of the Executive Committee. His or Her comments shall reflect the official positions of the Executive Committee.

ARTICLE VIII: Secretary

The secretary shall maintain the minutes of the meetings, the roster of the membership, the meeting attendance records, and initiate any correspondence of the Executive Committee not required of the Chair or the Treasurer. The secretary shall also prepare all reports in Appendix A assigned to the Secretary, with copies for the Committees files.

Additionally, the Secretary shall track attendance of members at Executive Committee meetings, and announce those members who have three consecutive unexcused absences. At such announcement, the member shall be dropped from the rolls, and the Secretary shall advise the individual in writing.

The Secretary shall receive and forward applications for membership on the

Executive Committee to the Membership Committee Chair, which shall advise the applicant immediately if neither principal nor alternate positions exist. If either position is available, the Membership Committee Chair shall so advise the applicant, advise of the next Executive Committee meeting date, and at that meeting, announce the submission of the application, and recognize the applicant. Thereafter, the applicant shall attend the immediate next two meetings, and at the second of such meetings the Chair shall call the question of the applicant's admission to the Executive Committee. After a new member is voted on to the Executive Committee the Secretary shall file a candidate oath with the Citrus County Supervisor of Elections and a RPOF a Loyalty Oath with the RPOF within 30 days.

ARTICLE IX: Treasurer

The treasurer shall keep the Committee's accounts in proper order, and shall also prepare all reports in Appendix A assigned to the Treasurer, with copies for the Committee files. The Treasurer shall keep an inventory of all the Executive Committee's property and identify its location and the individual responsible, as provided in Appendix B of these by laws. This list may be amended without notification or approval of the Executive Committee as a whole. The bond shall be maintained pursuant to Article 8 section 7 of the County Constitution of the CCREC.

ARTICLE X: Committee Members and Alternates

All members and alternates are expected to serve on at least one committee. All members and alternates are expected to develop programs in accordance with the State Precinct Handbook.

ARTICLE XI: Reports

The Secretary shall maintain a list of reports required by the State of Florida and by the Republican Party of Florida, identifying which Executive Committee Officer is responsible for preparing said report, as Appendix A of these by laws. The Chair and the Treasurer shall notify the Secretary of any changes, additions, or deletions to this list which come to their attention. This list may be amended without consent, but with notification of, the Executive Committee as a whole. The Secretary shall keep a list of required state or regional meetings requiring the presence of designated Executive Committee members and notify the Budget Committee appropriately. The Secretary shall update this list as needed.

ARTICLE XII: Membership Committee

The Membership Committee shall seek out individuals for those precincts not adequately represented on the Executive Committee and submit their recommendations for consideration. Sources of potential members include the membership of the various Republican Clubs, individuals who espouse Republican principles in public, newspapers, etc., and recommendations from existing Committee Members. The Membership Committee should conduct an orientation seminar minimum of twice a year for new members and should conduct refresher seminars for present members. It should also obtain and distribute RPOF pamphlets and other literature as developed, and should keep the membership informed of changes as they occur.

ARTICLE XIII: Campaign Committee

The Committee should conduct issue forums and surveys, candidate recognition surveys, and any other forums and surveys deemed necessary in promoting a

candidate's cause.

ARTICLE XIV: Candidate Committee

The objective of the Candidate Committee is to identify and encourage qualified Republicans in Citrus County to seek elective office. The Candidate Committee will recommend financial support for qualified Republican candidates in any election and said support must be approved by a majority vote of the Citrus County Republican Executive Committee.

A.) Executive Committee Organizational Support:

1. Candidate shall sign and agree to abide by the CCREC Organizational Support Agreement. *(Appendix C)*
2. Candidates shall participate in the review procedures established by the Candidate Committee, which include completing a candidate questionnaire, a candidate self-evaluation form and an interview with the Candidate Committee.
3. Organizational support includes, but is not limited to, utilization of the Executive Committee booth at the County Fair; utilization of the Executive Committee headquarters; participating in organized walks; and participation in other events organized by the Executive Committee in an effort to reach voters. Organizational support does not include direct financial support to a candidate.
4. Executive Committee organizational support is extended to include all qualified Republican candidates in a primary or general election. Newly registered Republicans not meeting the requirements of this Article, section B, paragraph 2; and, Republicans that do not meet the residency requirements of this Article,

section B, paragraph 4, are eligible if the candidates fulfill the other requirements outlined in this section.

B.) Candidates seeking Executive Committee financial support shall:

1. Sign and agree to abide by the Executive Committee Funding Agreement.

(Appendix D)

Any candidate who does not return unused campaign funds as per the funding agreement is ineligible to receive subsequent funding.

2. Be a registered member of the Republican Party for one year or more prior to July 1st preceding the primary and general election.

3. Agree to the terms outlined in this Article, section A, Executive Committee Organizational Support.

These requirements will assist the Executive Committee in determining each candidate's qualifications and aid in the election of Republican candidates who will bring Republican values to the office to which they are elected.

ARTICLE XV: Public Relations Committee

The Committee's responsibilities are divided into three related but different areas and it may be divided into Sub-Committees to accomplish these goals.

MEDIA:

. Publicize Executive Committee events and news releases. Develop personnel for op-ed pieces, letters to the editor, etc.

. Maintain a list of media contacts to obtain the widest distribution of news releases, etc.

. Maintain a list of contacts for possible story ideas with a Republican viewpoint.

CAMPAIGN:

. Help the Campaign Committee in the preparation of various publications and their distribution, especially by non-precinct means. (Mail, Newspapers, Inserts, etc.)

. Assist candidates in publicizing their fundraisers, speeches, rallies, etc.

SPEAKERS BUREAU:

. The Committee shall develop and maintain a list of all organizations having influence in the county, indicating their interests or orientation, and their officers or points of contact.

. The Committee shall develop a list of qualified speakers whose subject matter reflects Republican Principles.

. The Committee shall endeavor to have speakers before appropriate organizations to disseminate Republican principles.

ARTICLE XVI: Ways & Means Committee

A. Research and plan new fund-raising efforts for the Executive Committee.

B. Plan & conduct the annual Lincoln Day dinner with the Special Events Committee.

C. The Committee shall establish subcommittees necessary for the above tasks.

ARTICLE XVII: Ethics & Grievance Committee

The Committee shall investigate any complaint forwarded to it by a member of the executive committee in accordance with ARTICLE VI, Section 1 of the Constitution of

the Citrus County Republican Executive Committee, to verify the details of the complaint. It shall report its findings to the Executive Committee at the meeting next immediately following its determination.

For purposes hereunder, this article will conform to Rule 22 of the RPOF.

ARTICLE XVIII: Special Events Committee

The Committee shall plan and conduct the County Fair display, parades, and any other events assigned to it. The Committee shall coordinate appearances within Citrus County by statewide officials or candidates and their staff, to maximize their effect within the county.

ARTICLE XIX: By Laws Committee

The committee shall review the effectiveness, or lack thereof, of all By Laws and make proposals to the Executive Committee for any amendments deemed necessary.

These by-laws of the Citrus County Republican Executive Committee were duly adopted by the membership of the said committee this 5th day of December, 2005 , at which a quorum of the membership was present.

Chairman,
Citrus County Republican Executive Committee

Date: _____

Secretary

Date: _____

**Citrus County Republican Executive Committee
Organizational Support Agreement**

In accepting the organizational support of the Citrus County Republican Executive Committee (REC), I agree to abide by the following code of conduct:

I will personally take responsibility for all campaign advertisements and communications in print, on television, radio or through any other medium.

I will neither use nor allow any solicitations or appeals to bigotry based on race, ethnicity, sex, religion or national origin.

I will limit any charges against my opponent(s) to legitimate differences regarding opinion, record qualifications, experience, conduct and past positions held.

I will at all times tell the truth, with complete documentation from legitimate, verifiable sources for any charges against my opponent(s).

I will not use nor condone any misrepresentations, distortions, malicious untruths, half-truths or innuendoes about my opponent(s) and/or my opponent's families.

I will not condone a third party leveling unfounded or misleading charges against my opponents(s). I will do everything possible to ensure that those supporting my candidacy adhere to the principles outlined in this agreement, and will repudiate any third-party attack leveled against my opponent(s) that is in conflict with the agreement.

I will neither use nor condone any last-minute attacks or charges that cannot be answered by my opponent(s) in time for the election.

I will at all times adhere to both the letter and the spirit of this Organizational Support Agreement. I recognize that duty to my country, my state, my county and to the ideals and principles of the Republican Party outweigh any personal ambition for public office.

If I am not eventually successful in my candidacy for the nomination of the office I seek, I will not actively, publicly or financially do anything that in any way will jeopardize the candidacy of a Republican nominee for the office.

I, _____, as a candidate for _____
_____, do hereby accept the REC Organizational Support Agreement and agree to adhere to its principles and conduct my campaign accordingly.

Candidate's Signature

Citrus County REC Chairman Signature

Date: _____

REC organizational support includes, but is not limited to, utilization of the REC booth at the County Fair; utilization of the REC headquarters; participating in organized walks; and participation in other events organized by the REC in an effort to reach voters. Organizational support does not include direct financial support to a candidate.

**Citrus County Republican Executive Committee
Funding Agreement**

In accepting financial support from the Citrus County Republican Executive Committee (REC), I agree to abide by the following terms:

I agree to abide by the code of conduct as outlined in the REC Organizational Support Agreement.

I will not actively, publicly, or financially support the election of any candidate other than the Republican candidate in a partisan unitary, general or special election, or a registered Republican in non-partisan elections, other than judicial races governed under Florida Statute 105, if there is a registered Republican running for the same office.

Within 30 days following the election, I agree to return any unused campaign funds up to, but not exceeding, the amount contributed to my campaign by the REC for the office which I am seeking.

I understand that failure to return unused campaign funds within 30 days of the election will forfeit eligibility for any future funding or organizational support by the REC.

Print Candidate's Name

REC Executive Board Member's Name

Office Sought

REC Executive Board Member's Position

Candidate's Signature

REC Executive Board Member's Signature

Date Signed

Date Signed